



## Minutes of a Meeting of the Assets Committee held at Bishopstoke Methodist Church commencing at 7:32pm on 28<sup>th</sup> May 2024

- Present:** Cllrs Harris, Mignot and Winstanley
- In Attendance:** Mr D Wheal (Clerk to Bishopstoke Parish Council)  
Mr T Postle (Green Smile)
- Public Attendance:** 0 members of the public were present.

**ASSETS\_2425\_M01/**

### Public Session

#### 1 Election of Chair

1.1 Cllr Harris nominated Cllr Mignot to be Chair of the Assets Committee. This was seconded by Cllr Winstanley. Proposed Cllr Harris, Seconded Cllr Winstanley, **RESOLVED** unanimously that Cllr Mignot be elected Chair of the Assets Committee for the year 2024-25.

#### 2 Election of Vice Chair

2.1 Cllr Harris nominated himself to be Vice Chair of the Assets Committee. This was seconded by Cllr Winstanley. Proposed Cllr Harris, Seconded Cllr Winstanley, **RESOLVED** unanimously that Cllr Harris be elected Vice Chair of the Assets Committee for the year 2024-25

#### 3 Apologies for Absence

3.1 Apologies had been received from Cllr Hillier-Wheal and were noted. Cllr Kirby was not present.

#### 4 Declarations of Interest and Requests for Dispensations

4.1 No interests were declared or requests made.

#### 5 To receive updates on the following:

**Asset transfers**  
**Memorial Hall project**  
**War Memorial**

5.1 A report on the asset transfers had been included with the document pack for this meeting and was noted. Cllrs asked the Clerk to contact those on the waiting lists for new allotments with an update.

**Action: Clerk – to contact all those on the waiting list for allotments at Sewall Drive and Bow Lake Gardens with an update**

**6 To agree the timetable for the Play Area Strategy to be created**

6.1 The proposed timetable had been included with the document pack for this meeting and was noted by the Committee. Also noted was the expectation that the timetable may slip, depending on recruitment and workload.

**Action: Clerk – Include actions from the timetable in planned workload for the coming months**

**7 To consider a request from residents adjacent to Sayers Road play area**

7.1 Details of the request had been included with the supporting papers for the meeting and was noted.

7.2 After discussion the Committee agreed that providing a full fence or net to prevent balls going into back gardens would be a highly expensive exercise, likely to result in further vandalism, which would also do nothing to prevent balls going into the road on the other three sides of play area. The Clerk was requested to investigate the cost of trimming the hedge line down to the height of the wall and fence of the neighbouring dwellings and keeping it at that height.

**Action: Clerk – obtain initial quote for trimming the hedge / tree line**

**8 To receive the Clerk's report, including all areas delegated to the Committee**

8.1 The Clerk's report was included with the document pack for this meeting and was noted.

8.2 Cllr Mignot asked whether the bus shelter at Spring Lane could be a green topped one. Cllr Winstanley noted that due to the limited space on the pavement, the shelter could only be of the current cantilever type and the larger, green topped shelters were not suitable. The Clerk was requested to contact the Borough Council for an update on when the new shelter would be in place.

**Action: Clerk – Contact Eastleigh Borough Council for an update on the Spring Lane shelter**

8.3 The Committee felt that there may be little point in progressing a timer on the lamppost in Glebe Meadow at this time as it may not be too long before the Hall is demolished.

**9 Date, time, place and agenda items for next meeting**

9.1 The next meeting of the Assets Committee will take place at 7:30pm on Tuesday 23<sup>rd</sup> July at the Bishopstoke Methodist Church. The Clerk reminded Cllrs that if they wish to add items to the agenda they should ensure the item, with any supporting papers, is with the Clerk by July 16<sup>th</sup>.

*There being no further business, the Chair closed the meeting at 8:25pm*

Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_