

**Minutes of a Meeting of the Assets Committee
held at Bishopstoke Methodist Church
commencing at 7:30pm on 26th November 2024**

Present: Cllrs Mignot (Chair), Hillier-Wheal, Harris, and Winstanley

In Attendance: Mr D Wheal (Clerk to Bishopstoke Parish Council)
Mr T Mellor (Allotments & Cemeteries Officer to Bishopstoke Parish Council)
Mrs A Duthie (Assets Officer to Bishopstoke Parish Council)
Mrs E Earl (Admin Officer to Bishopstoke Parish Council)
Mr T Postle (Green Smile)
Mrs H Brown (Tree and Bee Corridor)
Mr M Ellison (Eastleigh Borough Council)

Public Attendance: 0 members of the public were present.

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Public Session

27 Apologies for Absence

27.1 Apologies had been received from Cllr Kirby.

28 To adopt and sign the minutes of the Assets Committee meeting held on 24th September 2024

28.1 The minutes of the above meeting had been included with the document pack for the meeting.

28.2 Proposed Cllr Winstanley, Seconded Cllr Harris, **RESOLVED** unanimously that the minutes of the Assets Committee meeting held on 24th September 2024 be adopted as a true record.

Action: Clerk and Chair – to sign and publish the minutes and document pack

29 Declarations of Interest and Requests for Dispensations

29.1 No declarations or requests were made.

30 To consider plans for planting in and around Blackberry Drive and agree the way forward

30.1 Mark Ellison from Eastleigh Borough Council gave a presentation on the proposed tree planting at Blackberry Drive, explaining the types of trees proposed and the reasons for the positioning of the trees. The presentation is attached to these minutes.

To receive an update on the Tree and Bee Corridor

30.2 Helen Brown gave a presentation on the Tree and Bee Corridor Project, giving an update on the current trial sites in Bishopstoke and showing the proposed plans for Otter Close and Blackberry Drive. The presentation is attached to these minutes.

30.3 After discussion, it was agreed to approve the Tree and Bee Corridor planting at Otter Close. Approval for both the Tree planting and Tree and Bee Corridor at Blackberry Drive would be deferred to allow the Clerk and Officers to obtain more details on both projects and for public consultation.

30.4 Proposed Cllr Harris, Seconded Cllr Winstanley, **RESOLVED**, with 1 abstaining, that the Tree and Bee Corridor planting be approved at Otter Close but approval for the Tree and Tree and Bee planting be deferred until the Clerk and Officers obtain more details and conduct a public consultation.

Action: Clerk – to formally advise Helen Brown of approval for the Tree and Bee Corridor planting at Otter Close.

Action: Clerk and Officers: contact Mark Ellison (EBC) and Helen Brown (Tree and Bee Corridor) for more information on the projects and arrange for public consultation.

31 To receive updates on the following projects:

**Asset transfers
Memorial Hall/Glebe Meadow
War Memorial
Play Space review**

31.1 Updates on all matters were included with the supporting documents for this meeting.

31.2 The Clerk also noted that Eastleigh Borough Council are reported to be giving permission to Greening Bishopstoke to maintain, under license, the orchard at Bow Lake until the land is transferred.

32 To consider requests for additional benches within Bishopstoke.

32.1 A memo giving details of the project had been included with the supporting papers for the meeting.

32.2 Proposed Cllr Winstanley, Seconded Cllr Hillier-Wheal, **RESOLVED** unanimously to approve the installation of new benches in the Otter Close open space, adjacent to the path.

Action: Assets Officer: to source benches for the Otter Close open space.

32.3 Proposed Cllr Harris, Seconded Cllr Winstanley, **RESOLVED** unanimously to delay the consideration of a memorial bench at Glebe Meadow until the plans for Glebe Meadow had been finalised and to review the policy for memorial plaques on benches at the next meeting.

Action: Clerk – to add discussion of the Memorial Plaques policy to the agenda for the next Assets Committee meeting.

33 To agree planting at Sayers Road play area

33.1 A memo giving details of the project had been included with the supporting papers for the meeting.

33.2 Proposed Cllr Harris, Seconded Cllr Winstanley, **RESOLVED** unanimously to approve the planting of a hedge by BPC Officers and wildflower planting by Greening Bishopstoke at Sayers Road play area.

Action: Admin Officer – to order hedge saplings from Woodland Trust for delivery in March.

Action: Clerk – to advise Karen Caws, Greening Bishopstoke of the approval for the Wildflower planting at Sayers Road play area.

34 To discuss the maintenance of the Planney

34.1 A memo giving details of the project had been included with the supporting papers for the meeting.

34.2 Proposed Cllr Hillier-Wheal, Seconded Cllr Mignot, **RESOLVED**, with 1 abstaining, to give approval for Officers to research the costs that would be associated with clearing the undergrowth and annual maintenance of the Planney.

Action: Assets Officer – to research costs for clearing the undergrowth and annual maintenance for the Planney.

35 To receive reports from the Clerk and other Officers, covering all areas delegated to the Committee not listed elsewhere on the agenda

35.1 The Clerk's report was included with the document pack for this meeting and was noted.

35.2 The Allotment Officer's report was included with the document pack for this meeting and was noted.

35.3 Cllr Mignot asked about the installation and cost of an electric fence at the Jockey Lane allotments to help deter the badgers. The Allotments Officer said the cost was approximately £250 and, after initial charging, would run on solar power. There would be a warning sign on the fence but a full risk assessment would be needed. Helen Brown said that she knew about other options that had worked elsewhere.

Action: Allotments Officer – to contact Helen Brown to discuss other options to combat the badger problem at Jockey Lane allotments.

Action: Allotments Officer – to put together a full risk assessment for the installation and ongoing use of an electric fence as a badger deterrent at Jockey Lane allotments.

35.4 The Assets Officer's report was included with the document pack for this meeting and was noted.

35.5 Cllr Hillier-Wheal commented on how impressed she was with the reports given by the Assets and Allotments Officers and that it was great to hear about all the work they were doing.

36 Date, time, place and agenda items for next meeting

36.1 The next meeting of the Assets Committee will take place at 7:30pm on Tuesday 28th January 2025 at the Bishopstoke Methodist Church. The Clerk reminded Cllrs that if they wish to add items to the agenda, they should ensure the item, with any supporting papers, is with the Clerk by January 21st.

There being no further business, the Chair closed the meeting at 9.15pm

DRAFT

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____