

# BISHOPSTOKE PARISH COUNCIL

## Minutes of a Meeting of the Bishopstoke Parish Council held in the Parish Office, Riverside, Bishopstoke commencing at 7.30pm on 27 March 2018

**Present:** Councillor S Toher (Chair)  
Councillor G Tidridge (Vice Chair)  
Councillor P Brown  
Councillor A Daly  
Councillor A Dean  
Councillor C Greenwood  
Councillor G Harris  
Councillor T Mignot  
Councillor L Parker-Jones  
Councillor M Thornton

**In Attendance:** Mr David Hillier-Wheal (Clerk to Bishopstoke Parish Council)

**Public Session** 1 member of the public was present

**FULL\_1718\_M09/**

**Public Session**

### **138 Apologies for Absence**

138.1 Apologies had been received and were accepted from Cllrs Francis and Moore. Cllrs Roling and Winstanley were not present.

### **139 Councillors' Questions**

139.1 Cllr Tidridge asked whether the Council had received any notification regarding any HALC consultation on the government consultation regarding the National Planning Policy Framework. The Clerk replied that there had not been.

139.2 Cllr Daly informed the Council that in the previous week there had been rubbish left in the road which he had reported, and which had been cleared up.

### **140 To adopt as a true record, and sign, Minutes of the Parish Council meeting held on 27 February 2018**

140.1 The minutes of the above meeting had been circulated prior to this meeting.

140.2 Proposed Cllr Parker-Jones, Seconded Cllr Dean, **RESOLVED** unanimously to adopt as a true record the minutes of the Parish Council meeting held on 27 February 2018.

### **141 To consider Matters Arising from the above Minutes**

141.1 Item 120.1 The Clerk reported that the thank-you letters had not been sent yet, and that he was waiting for one more address to be provided.

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141.2 Item 120.2 The Clerk advised that the swing had not yet been repaired. The hope is that a newly installed swing at Sayers Road can be moved across to Otter Close.

141.3 Item 120.3 The Clerk reported he had contacted Tesco directly through their website. He then received a phone call from one of their customer service employees who said that the manager of the Tesco Express on the main road is aware of the problem and is attempting to find a solution. He will continue to do so, and will include the fact that the Council are also asking for some safety measures to be put in place.

141.4 Item 120.5 Cllr Thornton reported that he had written to Highways to ask that repairs to Bishopstoke Road be expedited.

141.5 Item 120.6 The Clerk reported that he had asked Direct Services to quote for replacing the missing bin on Underwood Road, and also for a matching bin on the opposite side. The Local Area Manager has also been asked to chase this.

141.6 Item 122.1 The Clerk informed the Council that the information regarding Lofting Close had been passed on to the Street Pastors.

141.7 Item 122.3 The Clerk reported that verge protection had been discussed at the Finance & General Purposes meeting earlier in the month. The Council requested that Stoke Park Road by the woods, and the verges where West Drive meets Sedgewick Road be added to the list.

**Action: Clerk**

141.8 Item 128.1 The Clerk reported that the contact list had still not been provided. The Council requested this be followed up.

**Action: Clerk**

141.9 Item 133 Cllr Toher reported her concern that the Council Tax leaflet had stated that the Borough is funding a feasibility study "to rebuild the Memorial Hall". Cllr Toher pointed the Council towards the Facebook page and the post made by the Clerk explaining the true position.

141.10 Item 135.1 The Clerk informed the Council that it had been determined the bus stop on Underwood Road belongs to Bishopstoke Parish Council. Green Smile are unfortunately unable to clean the graffiti as it is on the Perspex, not the metal. As the Perspex is also damaged the Clerk is asking for quotes to replace it.

141.11 Item 135.7 The Clerk reported that he had passed the comments of the Council on to the staff at the store. They were grateful, and also pleased that the Council had thought of them.

**142 Declarations of Interest and Requests for Dispensations**

142.1 None declared or requested.

**143 Report on Planning Committee Meetings of 27 February and 13 March 2018 – to note resolutions and determine recommendations**

143.1 The Planning Committee Minutes from 27 February and 13 March 2018 had been circulated prior to this meeting.

143.2 Cllr Harris expressed his opinion that the trees in the Parish are being destroyed piecemeal. The Clerk was asked to pass the Tree Officer's email to Cllr Harris, to contact the Tree Officer regarding the Council's disappointment at the lack of tree replacement, to invite the Tree Officer to a future meeting of the Parish Council, and to liaise with Cllr Harris regarding all these items.

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**Action: Clerk and Cllr Harris**

143.3 Proposed Cllr Greenwood, Seconded Cllr Toher, **RESOLVED** unanimously that the resolutions of the Planning Committee meeting held on 27 February and 13 March 2018 be noted.

**144 Report on Finance and General Purposes Committee Meeting of 13 March 2018 – to note resolutions and to determine recommendations.**

144.1 The Finance and General Purposes Committee meeting minutes from 13 March 2018 had been circulated prior to the meeting.

144.2 Proposed Cllr Toher, Seconded Cllr Parker-Jones, **RESOLVED** unanimously that the resolutions from the Finance and General Purposes Committee meeting of 13 March be noted.

144.3 Proposed Cllr Toher, Seconded Cllr Parker-Jones, **RESOLVED** unanimously that Challengers be awarded a grant of £500.

144.4 Proposed Cllr Toher, Seconded Cllr Parker-Jones, **RESOLVED** unanimously that the Council use Survey Monkey, the website, Facebook and noticeboards to gather the views of residents regarding damaged verges.

144.5 Proposed Cllr Toher, Seconded Cllr Parker-Jones, **RESOLVED** unanimously that the Parish Council fund two Silent Soldiers and place the three Soldiers they will then have at the War Memorial, the Cemetery and at St Paul's church.

144.6 Proposed Cllr Toher, Seconded Cllr Parker-Jones, **RESOLVED** unanimously that the Council accept the quote and plan for Sayers Road play area.

**145 To receive the RFO's report and approve the February 2018 Statement of Account**

145.1 The February 2018 Statement of Account had been circulated prior to the meeting and is attached to these minutes.

145.2 The RFO reported that he is chasing any remaining invoices that can be included before the end of the financial year.

145.3 Proposed Cllr Harris, Seconded Cllr Brown, **RESOLVED** unanimously to receive the RFO's report and approve the February 2018 Statements of Account.

**146 To approve potential road names for the Bargate development on Church Road**

146.1 Cllr Parker-Jones proposed that the Bargate development have their road named in honour of Fanny Cook, a resident of Bishopstoke who served as a nurse in Italy in World War 1 and died in 1918.

146.2 After discussion, the Council agreed to put forward the name Charlotte Fields for the development off Fair Oak Road, in honour of Charlotte Yonge who was a famous local author, and the first person to spell "Eastleigh" as it is now.

146.3 Proposed Cllr Parker-Jones, Seconded Cllr Thornton, **RESOLVED** unanimously that Cook Close be put forward for the Bargate development, and Charlotte Fields be put forward for the Fair Oak Road development.

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**147 To receive and comment on the archaeology report from the Breach Lane development**

147.1 The Council agreed to defer this item as the archaeology report has not yet been received.

**148 To receive reports from County, Borough and Parish Councillors on matters of interest**

148.1 Cllr Harris reported on the recent Carnival meeting. The new route met with the approval of the pre-school, especially as it is now downhill. It is hoped there will be a refreshment stop at the junction of Underwood Road and Hamilton Road. Cllr Harris also reported on a recent meeting of the Bishopstoke Community Association. Work is continuing at the Community Centre. The old radiators have now been removed. The Association have agreed to accept the offer from Hampshire County Council to get the building back up to a reasonable standard. Cllr Harris also noted there are more applications for tree works at Anchor.

148.2 Cllr Thornton informed the Council that a recent Ofsted inspection at Wyvern school had gone well. The Cllr also reported that the County Council Health and Social Care Committee are now looking at the NHS re-organisation.

148.3 Cllr Parker-Jones reported that she had taken part in the Big Spring Clean, where a great deal of litter had been collected. Cllr Parker-Jones requested that the Council write to remind developers to ask their contractors not to leave litter. The Council agreed to request that the Borough Council include having bins on site during the development as part of their planning conditions, and also that bins be placed at any entrance to a development site. Cllr Parker-Jones also informed the Council that there had been concerns raised over the removal of trees on Underwood Road. She had spoken with the County Council and been informed that replanting would take place in the Autumn / Winter.

**Action: Clerk**

148.4 Cllr Tidridge informed the Council that the Campaign for the Protection of Rural England AGM will be taking place on the 21<sup>st</sup> April.

148.5 Cllr Greenwood reported that some anti-social behaviour is occurring near where he lives, including the kicking over of bins.

148.6 Cllr Brown had attended both the Carnival and BCA meetings alongside Cllr Harris. Cllr Brown reminded the Council that the funeral of former Councillor Andrew Cossey is taking place on Thursday. Cllr Cossey had done a great deal for Bishopstoke, and for the Twynhams charity over the years. Cllr Toher let the Council know that she had sent a card on behalf of the Council.

148.7 Cllr Toher detailed her meetings since the last Parish Council meeting. The Cllr had made a number of Travel Token visits; had attended the Parish / Borough Liaison meeting; and had attended a Hampshire Association of Local Councils board meeting. There had been a presentation on Parish Charters. Cllr Toher stated that Bishopstoke has a better relationship with Eastleigh Borough than it seems most other Parishes have with their Districts / Boroughs. Cllr Toher had also attended the HALC Conference where there had been a number of interesting presentations including a workshop on Strategic Visioning which she thought would be a beneficial thing for the Council to look at. Cllr Toher offered to send round the presentations to all Cllrs.

**Action: Cllr Toher**

**149 To receive the Clerk's monthly report**

149.1 The Clerk reported that Sophie Thorogood had been appointed as an Assistant Clerk. The interview panel had been very impressed with her. She will begin by working with our existing Assistant Clerk to take over responsibility for allotments, and will then take the RFO role and responsibility for communications. Her first day of employment will be Monday 16<sup>th</sup> April.

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149.2 The Clerk informed the Council that Travel Tokens for 2018-19 are now ready to send out.

149.3 The final Beat Surgery of the current batch has now taken place, with one resident attending to report a car crime. The suggestion has been made that the surgeries be moved to Friday afternoons, beginning in the Parish Office and then moving to the Memorial Hall to meet with those attending the Age Concern events.

149.4 Some residents had contacted the Clerk regarding concerns over the Memorial Hall, following the Borough Council Tax leaflet stating that the Hall was being rebuilt. The Clerk noted the post now on Facebook explaining the true situation.

149.5 The Clerk reported that he had attended the HALC Conference which had included a presentation about GDPR. There had also been some information given about the current web hosts used by the Council. As a result, the Clerk informed the Council that he had spent a great deal of time researching the latest position on the new GDPR regulations and in particular the EU-US Privacy Shield, along with updated requirements for parish websites. Accordingly, the decision has been taken to switch to a different host for the website and rebuild it. This will also facilitate the creation of Parish email addresses – another requirement for GDPR.

**150 To consider content for the March 2018 press release**

150.1 It was agreed that the press release would mention the grant provided to Challengers, the grass verges, the Silent Soldiers, Cllr Cossey, the Memorial Hall situation and the new play area coming to Sayers Road.

**Action: Clerk**

**151 Date, time, place and agenda items for next meeting**

151.1 The next meeting will be on Tuesday 24 April 2018, at 7:30pm.

151.2 Agenda items to the Clerk by Monday 16 April 2018 please.

*There being no further business, the Chair closed the meeting at 8:35pm*

Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_