

# BISHOPSTOKE PARISH COUNCIL

## Minutes of a Meeting of the Bishopstoke Parish Council held in the Parish Office, Riverside, Bishopstoke commencing at 7.30pm on 24 April 2018

**Present:** Councillor Sue Toher (Chair)  
Councillor Gin Tidridge (Vice Chair)  
Councillor Peter Brown  
Councillor Andrew Daly  
Councillor Johanna Francis  
Councillor Chris Greenwood  
Councillor Geoff Harris  
Councillor Trevor Mignot  
Councillor Andy Moore  
Councillor Louise Parker-Jones  
Councillor Angela Roling  
Councillor Mike Thornton  
Councillor Anne Winstanley

**In Attendance:** Mr David Hillier-Wheal (Clerk to Bishopstoke Parish Council)

**Public Session** 0 members of the public were present

**FULL\_1819\_M01/**

### **Public Session**

#### **1 Apologies for Absence**

1.1 Apologies had been received and were accepted from Cllr Dean.

#### **2 Councillors' Questions**

2.1 Cllr Daly informed the Council that there are 2 kerbstones that need replacing along West Drive. Cllr Daly was advised to contact Hampshire County Council via their website.

2.2 Cllr Tidridge informed the Council that she had received an email from Jonathan Wright. The Clerk explained that Jonathan is the artist creating the public art for the Bishopstoke Park / Breach Lane site. The Clerk will get in touch with Jonathan to clarify things. The Council was reminded that Cllr Winstanley is the Parish representative for Public Art.

#### **Action: Clerk**

2.3 Cllr Toher asked whether the Communications Working Group had met this year. The Clerk replied they had not. Cllr Toher informed the Council that the lead member of any group can call a meeting of that group.

#### **3 To adopt as a true record, and sign, Minutes of the Parish Council meeting held on 27 March 2018**

3.1 The minutes of the above meeting had been circulated prior to this meeting.

Initial: \_\_\_\_\_ Date: \_\_\_\_\_

3.2 Cllr Winstanley noted that she had in fact sent her apologies but that they had not been presented at the meeting due to a missing phone. It was agreed to amend the minutes accordingly.

3.3 Proposed Cllr Thornton, Seconded Cllr Harris, **RESOLVED** unanimously to adopt as a true record the minutes, as amended in 3.2, of the Parish Council meeting held on 27 March 2018.

#### **4 To consider Matters Arising from the above Minutes**

4.1 Item 141.1 The Clerk reported that he was waiting for one more address to be provided.

4.2 Item 141.7 The Clerk reported that the verge protection survey is still paused whilst end of year matters are dealt with.

4.3 Item 141.8 The Clerk reported that the contact list had again not been provided. A chasing email had been sent this week.

4.4 Item 147 The Clerk reported that the archaeology report has still not been received. A chasing email has been sent.

4.5 Item 148.3 The Clerk informed the Council that he had contacted the Borough Planning department to suggest developers be required to provide bins at all entrances to their sites. Additionally, all of the other outstanding bin issues have been chased again.

4.6 Item 148.7 Cllr Toher apologised for not having sent round the promised email, and stated that she would be sending it out shortly.

#### **5 Declarations of Interest and Requests for Dispensations**

5.1 Cllr Parker-Jones declared an interest in Item 10, the grant for Bishopstoke Players, as a member of the Players.

5.2 Cllr Toher declared an interest in Item 10, the grant for Bishopstoke Players, as the secretary of the Memorial Hall.

5.3 Cllr Thornton declared an interest in Item 7 – specifically in the recommendation regarding a grant for Eastleigh Mela.

#### **6 Report on Planning Committee Meetings of 27 March and 10 April 2018 – to note resolutions and determine recommendations**

6.1 The Planning Committee Minutes from 27 March and 10 April 2018 had been circulated prior to this meeting.

6.2 Proposed Cllr Greenwood, Seconded Cllr Brown, **RESOLVED** unanimously that the resolutions of the Planning Committee meeting held on 27 March and 10 April 2018 be noted.

#### **7 Report on Finance and General Purposes Committee Meeting of 10 April 2018 – to note resolutions and to determine recommendations.**

7.1 The Finance and General Purposes Committee meeting minutes from 10 April 2018 had been circulated prior to the meeting.

7.2 Proposed Cllr Parker-Jones, Seconded Cllr Toher, **RESOLVED** unanimously that the resolutions from the Finance and General Purposes Committee meeting of 10 April be noted.

Initial: \_\_\_\_\_ Date: \_\_\_\_\_

7.3 Proposed Cllr Parker-Jones, Seconded Cllr Winstanley, **RESOLVED** unanimously that the Council adopt the revised Snow and Ice Policy and Procedures.

7.4 Proposed Cllr Toher, Seconded Cllr Parker-Jones, **RESOLVED** (Cllr Thornton abstaining) that Eastleigh Mela be granted £500.

7.5 Proposed Cllr Toher, Seconded Cllr Brown, **RESOLVED** unanimously that the Council adopt the Statement of Internal Control

7.6 Proposed Cllr Brown, Seconded Cllr Parker-Jones, **RESOLVED** unanimously that the Council approve the virement of sums from reserves to cover approved work from the previous financial year that has yet to be completed.

## **8 To receive the RFO's report and approve the February 2018 Statement of Account**

8.1 The March 2018 Statement of Account had been circulated prior to the meeting and is attached to these minutes.

8.2 The RFO reported that the audit has now been moved to Thursday 3<sup>rd</sup> May, which will mean that the office is closed from lunchtime onwards..

8.3 Proposed Cllr Toher, Seconded Cllr Winstanley, **RESOLVED** unanimously to receive the RFO's report and approve the March 2018 Statements of Account.

## **9 To determine the Parish Council response to the Government consultation on draft revisions to the National Planning Policy Framework**

9.1 After discussion, centring on the need to focus on the Neighbourhood Plan and the potential wriggle room available to development in Paragraph 9 of the draft proposals, the Council agreed to defer the matter to Finance & General Purposes, and delegate the authority to respond on the Council's behalf. Councillors were reminded that any Cllr who wishes to can attend the meeting and contribute to the debate.

9.2 Proposed Cllr Toher, Seconded Cllr Thornton, **RESOLVED** unanimously that the Council delegate the authority to respond to the NPPF consultation to the Finance & General Purposes Committee at their next meeting on Tuesday May 8<sup>th</sup>.

## **10 To approve, if appropriate, the grant request from Bishopstoke Players**

10.1 Cllr Toher informed the Council that extra information had now been received by the Memorial Hall Committee to the effect that the equipment was suitable for use in the Hall, and had in fact already been used. As such, the Memorial Hall Committee were happy for this to be bought.

10.2 Proposed Cllr Winstanley, Seconded Cllr Roling, **RESOLVED** (with Cllrs Parker-Jones and Toher abstaining) to grant £1,000 to Bishopstoke Players.

## **11 To receive reports from County, Borough and Parish Councillors on matters of interest**

11.1 Cllr Parker-Jones reported that she had attended the Master Plan presentation given by the Borough to Bishopstoke Parish Councillors the previous week, which she had found unusual.

11.2 Cllr Francis started that she had been at the same meeting as Cllr Parker-Jones.

Initial: \_\_\_\_\_ Date: \_\_\_\_\_

11.3 Cllr Tidridge had also attended the Master Plan meeting. Additionally the Cllr wished to report that the Bluebells are stunning at the moment.

11.4 Cllr Thornton noted that the Methodist Church are holding a Bluebell Walk on 5<sup>th</sup> May in aid of their roof fund.

11.5 Cllr Moore reported that there had been a burst sewage pipe in Highbury, caused by the torrential downpour on Saturday night.

11.6 Cllr Harris informed the Council of the latest Carnival meeting, at which the road management plan had been discussed.

11.7 Cllr Greenwood also reported attending the Master Plan presentation, at which he had been impressed by the Borough team. Copious notes had been taken and the Cllr asked if we were to receive any feedback from the evening. The Clerk was asked to ascertain this.

**Action: Clerk**

11.8 Cllr Brown had attended both the Master Plan presentation and the Carnival meeting. Cllr Brown welcomed the communication from and interaction with the Borough, which he stated was good for the people of Bishopstoke.

11.9 Cllr Toher also welcomed the desire shown by the Borough to communicate. She had recently attended the funeral of former Cllr Andrew Cossey; the Borough / Parish liaison meeting and a recent Memorial Hall meeting, at which they were informed that their caretaker is retiring soon.

**12 To receive the Clerk's monthly report**

12.1 The Clerk reported that Sophie had made a good start to her job and is now busy learning the allotments with Asst Clerk Cheryl Taylor.

12.2 New Beat Surgery dates have been agreed. As previously discussed, the surgery is moving to Fridays in the afternoon. The next Surgery is on Friday 25<sup>th</sup> May, from 2:30 – 3:30pm. It will begin in the Parish Office and move across to the Memorial Hall to catch the end of the Age Concern meeting.

12.3 The new website is now live at [www.bishopstokepc.org](http://www.bishopstokepc.org). It is still in the process of having links added and checked, as well as other pages added. The old website will be switched to a redirect page when appropriate.

12.4 The new email addresses for Councillors and Officers are now in place. The Clerk requested that all Cllrs log on to their new email via the link provided and reply to his email so that he can confirm each email can be accessed.

**Action: All Cllrs**

12.5 The allotment site meeting is this Saturday and the Clerk is attending with Cheryl. In future years, Sophie will attend. The Clerk also reported that he is attending, with the Chair, the Hampshire County Council parish workshop which was originally scheduled for March 1<sup>st</sup>.

12.6 The Clerk informed the Council of the sad news regarding the health of the Chief Executive of HALC. Cllr Toher offered to send a card on behalf of the Council, which the Council gratefully accepted.

Initial: \_\_\_\_\_ Date: \_\_\_\_\_

**13 To consider content for the April 2018 press release**

13.1 It was agreed that the press release would mention the grants provided to the Eastleigh Mela and Bishopstoke Players, the new Beat Surgery dates, the Parish Assembly, the new website and the new email addresses.

**Action: Clerk**

**14 Date, time, place and agenda items for next meeting**

14.1 The next meeting will be on Tuesday 22 May 2018, at 7:30pm.

14.2 Agenda items to the Clerk by Monday 14 May 2018 please.

*There being no further business, the Chair closed the meeting at 8:10pm*

Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_