



## Minutes of a Meeting of the Planning Committee held at Bishopstoke Methodist Church commencing at 7:00pm on 28 May 2024

**Present:** Cllrs Daly, Mignot, Moore and Scott

**In Attendance:** Mr D Wheal (Clerk to Bishopstoke Parish Council)

**Public Attendance:** 0 members of the public were present.

**PLAN\_2425\_M01/**

### Public Session

The Clerk began the meeting by inviting nominations to be Chair of the Planning Committee.

#### 1 Election of Chair

1.1 Cllr Moore nominated himself for Chair of the Planning Committee.

1.2 Cllr Mignot nominated himself for Chair of the Planning Committee.

1.3 In the absence of seconds for either candidate, a vote was taken with 1 vote cast for Cllr Moore and 3 votes for Cllr Mignot. Proposed Cllr Mignot, **RESOLVED** that Cllr Mignot is elected Chair of the Planning Committee for the year 2024-25.

*Cllr Mignot took his seat as Chair of the Planning Committee*

#### 2 Election of Vice Chair

2.1 Councillor Scott nominated Cllr Moore for Vice Chair of the Planning Committee. With no other nominations a vote was taken. Proposed Cllr Scott, **RESOLVED** unanimously that Cllr Moore is elected as Vice Chair of the Planning Committee for the year 2024-25.

#### 3 Apologies for Absence

3.1 Apologies were noted from Cllr Hillier-Wheal.

#### 4 Declarations of Interest and Requests for Dispensations

4.1 No declarations or requests were made.

## 5 Consideration of Planning Applications

5.1 H/24/97291 – 6 Greens Close – Part demolition of garage and construction of single storey rear extension and alterations to fenestration – The Committee agreed to raise no objections to the application but wished to request a condition that skips be placed considerately for other road users, and that lorry movements and work time be structured to avoid causing a nuisance for neighbours.

5.2 H/24/97285 – 10 St Austell Close – Two storey side/rear extension following the demolition of the existing outhouse/store and alterations to fenestration – The Committee agreed to raise no objections to the application but wished to request a condition that skips be placed considerately for other road users, and that lorry movements and work time be structured to avoid causing a nuisance for neighbours.

5.3 F/24/97288 – 57 Church Road – Conversion of existing building into 2no. 2-bedroom apartments, with addition of first floor extension and roof terrace, elevational alterations, and insertion of 1no. rooflight and 2no. dormers to front roof slope – The Committee agreed to object to the application on the grounds that insufficient parking spaces are being provided for the new dwellings. Cllr Mignot asked whether the Committee is automatically notified if a planning application is to be called in to the Local Area Committee. The Clerk stated that was not the case. The Clerk was requested to monitor applications and alert the Committee when one is called in to the Local Area Committee.

**Action: Clerk – Monitor applications to look out for those called to the LAC**

5.4 H/24/97420 – 5 Itchen Avenue – First Floor Side Extension above existing garage, Single Storey Front Extension & Partial Garage conversion – The Committee agreed to raise no objection to the application.

5.5 There were no late applications to consider.

5.6 Proposed Cllr Moore, Seconded Cllr Scott, **RESOLVED** unanimously that the responses of the Planning Committee be submitted as minuted above.

**Action: Clerk – to submit the decisions of the Committee to the Planning Authority**

## 6 To receive the Clerk's report on recent planning decisions and other matters

6.1 The report on recent planning decisions and other matters had been circulated with the supporting documents and was noted by the Committee.

## 7 Date, time, place and agenda items for next meeting

7.1 The next meeting of the Planning Committee will take place at 7:00pm on Tuesday 11<sup>th</sup> June 2024 at the Bishopstoke Methodist Church. The Clerk reminded Cllrs that if they wished to add items to the agenda they should ensure the item, with any supporting papers, be with the Clerk by June 4<sup>th</sup>.

**8 Motion for Confidential Business**

8.1 Proposed Cllr Mignot, Seconded Cllr Daly, **RESOLVED** unanimously that in view of the confidential nature of the business about to be discussed relating to possible breaches of planning regulation it is advisable in the public interest that the public be excluded and for the record the business be regarded as confidential.

**9 Reported Breaches of Development Control (Confidential business)**

9.1 The report on alleged breaches of development control had been included with the supporting documents and was noted by the Committee.

9.2 Cllr Scott provided some extra information on one of the alleged breaches. The Chair requested the Clerk ask the enforcement officer to keep the Council informed of any progress with the complaint.

**Action: Clerk – contact the enforcement officer to request regular updates**

*There being no further business, the Chair closed the meeting at 7:31pm*

DRAFT

Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_