



Bishopstoke Parish Council

To find out how to attend or have a statement read out
Email: clerk@bishopstokepc.org; Call: 07368 487464;
Or visit www.bishopstokepc.org

**Members of the Parish Council are summoned to attend a meeting on
Tuesday 22nd June 2021 at 7.30pm at the Bishopstoke Methodist Church, Sedgwick Road.
This meeting is open to the public.**

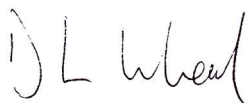
AGENDA

PUBLIC SESSION

1. Apologies for Absence
2. To adopt and sign Minutes of the Parish Council meeting held on 27 April 2021
 - *Local Government Act 1972, Sch. 12, para 41*
3. To adopt and sign Minutes of the Parish Council meeting held on 18 May 2021
 - *Local Government Act 1972, Sch. 12, para 41*
4. Declarations of Interest and Requests for Dispensations
 - *Bishopstoke Parish Council Code of Conduct, Section 9*
5. To co-opt a new member of Bishopstoke Parish Council
 - *At the elections in May 2021, only 2 candidates stood for the 3 seats in Stoke Common ward. The Council has advertised the vacancy and will appoint a Councillor through “co-option” (Representation of the People Act 1985, s21)*
6. Reports from Committees, Working Groups, Officers and Councillors
 - *The Council receives reports and will note any resolutions, and vote on any recommendations that are presented. All resolutions and recommendations are published in the document pack.*
7. Councillor appointments to Committees, Working Groups and other roles
8. To note the meeting dates for the year 2021-2022
 - *The scheduled meetings for the Council and its Committees are published in advance (Local Government Act 1972, Sch. 12, para 10 & 26)*
9. To approve the latest reports on Council finances
 - *Payments and budget monitoring are regularly checked by the Council to ensure that the Council’s finances are being managed properly (Accounts and Audit regulations 2015, reg 4)*
10. To note the end-of-year report from the internal auditor and approve the recommended response
 - *An auditor appointed by the Council checks and approves the Council’s finances for the year. The auditor’s report is considered, and any recommendations are discussed for adoption. (Local Audit and Accountability Act 2014, Part 3, para 7)*

Members: Cllrs Candy, Daly, Dean A, Dean R, Francis, Hillier-Wheal, Lynch, Lyon, McKeone, Moore, Parker-Jones, Thornton, Tidridge and Winstanley
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11. To adopt the Annual Governance Statement for the year ended 31 March 2021
 - *This is a series of statements confirming the Council follows proper practices regarding the accounts and must be adopted before the Accounting Statements for the year (Accounts and Audit Regulations 2015, Part 2, para 6(4)(a))*
12. To approve the Accounting Statements for the year ended 31 March 2021
 - *This sets out the Council's financial position at the end of the year.*
13. To approve changes to the bank mandate
 - *Following the elections, additional signatories are required on the bank mandate.*
14. To approve the tender process for the open space contract
 - *The process is currently set out in Bishopstoke Parish Council Standing Orders 28.3.*
15. To adopt the Protocol on the Use of Council Facilities and Resources
16. To discuss the creation of an award recognising outstanding contributions to the Parish
 - *Local Government Act 1972, Section 249 (5)*
17. To consider content for the monthly press release
18. To agree the date, time and place for the next meeting
 - *July 13th 2021, 7:30pm at the Bishopstoke Methodist Church (Local Government Act 1972, Sch. 12, Part II, Para 8)*



D L Wheal
Clerk to Bishopstoke Parish Council
15th June 2021