

**Minutes of a Meeting of the Planning Committee  
held at Bishopstoke Methodist Church  
commencing at 7:00pm on 23 May 2023**

**Present:** Cllrs Candy, Daly, Hillier-Wheal (from para 5), C McKeone and Moore

**In Attendance:** Mr D Wheal (Clerk to Bishopstoke Parish Council)

**Public Attendance:** 0 members of the public were present.

**PLAN\_2324\_M01/**

**Public Session**

**1 Election of Chair**

1.1 Proposed Cllr Moore, Seconded Cllr Daly, **RESOLVED** unanimously that Cllr Moore be elected Chair of the Planning Committee for the 2023-24 Council year.

**2 Election of Vice Chair**

2.1 Proposed Cllr Moore, Seconded Cllr Candy, **RESOLVED** unanimously that Cllr C McKeone be elected Vice Chair of the Planning Committee for the 2023-24 Council year.

**3 Apologies for Absence**

3.1 No apologies had been received.

**4 To adopt and sign Minutes of the Planning Committee meeting held on 11 April 2023**

4.1 The Minutes of the above meetings had been circulated prior to the meeting.

4.2 Proposed Cllr Daly, Seconded Cllr C McKeone, **RESOLVED** unanimously that the minutes of the Planning Committee meeting held on 11 April 2023 be adopted as a true record.

**Action: Clerk and Chair – to sign and publish the minutes and document pack**

*Cllr Hillier-Wheal arrived at this point.*

**5 Declarations of Interest and Requests for Dispensations**

5.1 None declared or requested.

**6 Consideration of Planning Applications**

6.1 H/23/95115 – 21 Church Road – Demolition of existing conservatory and replace with single storey rear extension – The Committee had no objection to the planning application but wished to raise a concern regarding the increased potential for flooding. The Committee requests that a drainage report form part of the application.

*There were two late applications to consider.*

6.2 F/23/95126 – Stokewood Surgery – Temporary planning permission (5 years) for the installation of 2 Portakabin buildings to be used as 4 clinical rooms with a small waiting area between – The Committee had no objection to this planning application.

6.3 T/23/95209 – Bishopstoke Manor – 1 no. Ginkgo (T1) -Proximity prune to clear property by up to 2m: max cut size 60mm diameter. To reduce likelihood of direct damage to building and to allow maintenance. 1 no. Robinia (T2)- Fell leader back to attachment point to remove risk of failure - within falling distance of neighbouring property. Trim small diameter (max 50mm diameter) epicormic growth up to 2m above ground level to reduce risk of harm while using garden and carrying out maintenance – The Committee had no objection to this application.

6.4 Proposed Cllr Daly, Seconded Cllr C McKeone, **RESOLVED** with 4 in favour and 1 abstaining that the responses of the Planning Committee be submitted as minuted above.

**Action: Clerk – to submit the decisions of the Committee to the Planning Authority**

## **7 To receive the Clerk’s report on recent planning decisions and other matters**

7.1 The report on recent planning decisions and other matters had been circulated with the supporting documents and was noted by the Committee.

## **8 Date, time, place and agenda items for next meeting**

8.1 The next meeting of the Planning Committee will take place at 7:00pm on Tuesday 13<sup>th</sup> June 2023 at the Bishopstoke Methodist Church. The Clerk reminded Cllrs that if they wished to add items to the agenda they should ensure the item, with any supporting papers, be with the Clerk by June 6<sup>th</sup>.

## **9 Motion for Confidential Business**

9.1 Proposed Cllr Moore, Seconded Cllr C McKeone, **RESOLVED** unanimously that in view of the confidential nature of the business about to be discussed relating to possible breaches of planning regulation it is advisable in the public interest that the public be excluded and for the record the business be regarded as confidential.

## **10 Reported Breaches of Development Control (Confidential business)**

10.1 The report on alleged breaches of development control had been included with the supporting documents and was noted by the Committee.

*There being no further business, the Chair closed the meeting at 7:22pm*

Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_