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**Members of the Buildings Committee are summoned to attend a meeting on
Tuesday 6th April 2021 at 7.00pm
This virtual meeting is open to the public**

AGENDA

Public Session

1. Apologies for Absence
2. To adopt the minutes of the Buildings Committee meeting held on 2 March 2021
3. To consider Matters Arising from the above Minutes not covered elsewhere on this agenda
4. Declarations of Interest and Requests for Dispensations
5. To receive a report on the Bishopstoke Memorial Hall and make any necessary decisions
6. To receive a report on Parish-owned buildings, and to make any necessary decisions
7. To receive a report from Council representatives to other community buildings
8. To receive the Clerk's Report

D L Wheal
Clerk to Bishopstoke Parish Council
28 March 2021



Minutes of a Meeting of the Buildings Committee held online at 7.00pm on 2 March 2021

Present: Cllrs Winstanley (Chair), Harris and Toher

In Attendance: Mr D Wheal (Clerk to Bishopstoke Parish Council)
Mrs S Thorogood (RFO to Bishopstoke Parish Council)

Public Session 0 members of the public were present

BUILD_2021_M07/

Public Session

57 Apologies for Absence

57.1 Apologies had been received and were accepted from Cllr Greenwood. Cllr Dean was not present.

58 To adopt the minutes of the Buildings Committee meeting held on 2 February 2021

58.1 The minutes of the above meeting had been circulated prior to the meeting.

58.2 Proposed Cllr Toher, Seconded Cllr Harris, **RESOLVED** unanimously to adopt the minutes of the Buildings Committee meeting held on 2 February 2021.

59 To consider matters arising from the above minutes not covered elsewhere on the agenda

59.1 There were no matters arising.

60 Declarations of Interest and Requests for Dispensation

60.1 There were no declarations or requests.

61 To receive a report on the Bishopstoke Memorial Hall and make any necessary decisions

61.1 The RFO noted that the decision on the Memorial Hall roof had been deferred. More contractors have been invited to quote and it is hoped that a reasonable solution can be found. The RFO is also seeking advice on whether the building should be closed pending the roof being repaired or whether it is safe to continue with reopening as government restrictions ease.

61.2 Cllr Harris informed the committee that he had found a price for scaffolding, which at a conservative estimate would come in a £1,000 per week. This may make the shrink-wrap idea that was put forward at Full Council untenable.

61.3 Cllr Toher asked the officers to ensure that both the Borough Council and the Bishopstoke Players were kept abreast of current developments, particularly as the Hall is a polling station.

61.4 The RFO reported that the accounts and invoices were up-to-date ready for the end of year following the Council's decision to switch to a year ending March 31st instead of December 31st. Finally, the RFO reported that the emergency lights and fire alarms had undergone their annual safety inspection.

62 To receive a report on Parish-owned buildings, and to make any necessary decisions

62.1 The report had been circulated prior to the meeting and was noted by the Committee. It is included in the minutes as Appendix A

63 To receive a report from Council representatives to other community buildings

63.1 Cllr Winstanley informed the Committee that the carpet in the main hall at the Bishopstoke Community Centre is being replaced. Cllr Winstanley also thanked the Parish Council on behalf of the Bishopstoke Community Association for the grant it had received in 2020.

64 To receive the Clerk's report

64.1 The Clerk's report had been circulated prior to the meeting and was noted. It is included in the minutes as Appendix B.

65 To agree the date and time for the next meeting

65.1 The next Buildings Committee meeting will take place on Tuesday 6th April 2021 at 7:00pm online with agenda items to the Clerk by Monday 29th March 2021.

There being no further business, the Chair closed the meeting at 7:22pm

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____



Buildings

Parish owned buildings

6 April 2021

Shears Mill

There is nothing new to report regarding Shears Mill.

Allotments

There is nothing new to report regarding allotments buildings.

Parish Office

The office is now set up and ready for use when full meetings are allowed to take place. It is expected that by the time of this meeting the fire exit ramp will have been installed to allow its use for the elections.



Bishopstoke Parish Council

Buildings Clerk's Report 6 April 2021

Actions from previous meetings

There were no actions for the Clerk from the previous meeting.

Other Matters

There are no other matters to report at the time of writing.