



Bishopstoke Parish Council

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**Members of the Assets Committee are summoned to attend a meeting on
Tuesday 24th January at 7:30pm at Bishopstoke Methodist Church, Sedgwick Road.
This meeting is open to the public.**

AGENDA

PUBLIC SESSION

1. Apologies for Absence
2. To adopt and sign Minutes of the Assets Committee meeting held on 22 November 2022
3. Declarations of Interest and Requests for Dispensations
4. To receive an update on asset transfers and decide next steps
5. To consider how to implement natural burials at Stoke Common Cemetery
6. To receive an update on plans for Bishopstoke Memorial Hall and decide next steps
7. To recommend funding temporary storage whilst the Parish has no office
8. To receive an update on trees and open spaces
9. To receive the Clerk's report, including all areas delegated to the Committee
10. Date, time, place and agenda items for next meeting

D L Wheal
Clerk to Bishopstoke Parish Council
18th January 2023

**Minutes of a Meeting of the Assets Committee
held at Bishopstoke Methodist Church
commencing at 7:45pm on 22 November 2022**

Present: Cllrs Tidridge (Chair), R Dean and D McKeone

In Attendance: Mr D Wheal (Clerk to Bishopstoke Parish Council)
Mrs A Luck (Assets Officer to Bishopstoke Parish Council)
Mr G Harris (Bishopstoke Parish Councillor)
Mr T Postle (Green Smile)

Public Attendance: 0 members of the public were present.

ASSETS_2223_M04/

Public Session

31 Apologies for Absence

31.1 Apologies were noted from Cllrs Francis, Hillier-Wheal and Winstanley.

32 To adopt as a true record, and sign, the Minutes of the Assets Committee meeting held on 25 October 2022

32.1 The Minutes of the above meeting had been circulated prior to the meeting.

32.2 Proposed Cllr D McKeone, Seconded Cllr R Dean, **RESOLVED** unanimously that the minutes of the Assets Committee meeting held on 25 October 2022 be adopted as a true record.

33 Declarations of Interest and Requests for Dispensations

33.1 There were none declared or requested.

34 To finalise design options for new gates at Bishopstoke Cemetery

34.1 Images of basic gate designs had been circulated to the Committee prior to the meeting.

34.2 After discussion it was agreed that as the gates are almost permanently open, and there is no footpath or pavement, there was no sense in having a pedestrian part to the gate. For similar reasons it was thought that ornate designs on the gates may well go unnoticed. The option of more ornate gateposts or pillars was discussed, as well as the possibility of an ornate cemetery sign being placed to the side of the gates. Gates similar in design to those at Bishopstoke Memorial Hall and Bishopstoke Park were preferred.

34.3 Proposed Cllr R Dean, Seconded Cllr Tidridge, **RESOLVED** that the gates should be a single pair, with the design based around those at the Memorial Hall and Bishopstoke Park, with “Bishopstoke” and “Cemetery” running vertically on the pillars, and with an ornate sign for “Bishopstoke Cemetery” to be placed in the grass next to the gates.

34.4 The Clerk was requested to get in touch with the contractor to establish whether the chosen scheme is possible.

Action: Clerk

35 To agree final plans for the relocation and / or redesign of the War Memorial

35.1 The current design ideas for the relocated War Memorial had been circulated prior to the meeting.

35.2 After discussion it was agreed that the ideal location would be on Old St Mary’s churchyard, approximately where there is a current bench with its back to Church Road. The Memorial Wall would be set back into the bank with planting around it. The gravel path would be reinstated from Oakbank Road to the opposite side of the churchyard, near “Bishy Beach”. The existing bench would be moved to join the sequence of benches on the Oakbank Road side. The War Memorial itself would be removed from its plinth and placed directly onto an area of gravel on the opposite side of the gravel path to the Wall. An additional pair of new benches would flank the Memorial giving a resting place for any wishing to pay their respects either on Armistice Day or throughout the year.

35.3 Proposed Cllr Tidridge, Seconded Cllr R Dean, **RESOLVED** unanimously to put forward the proposal described in Minute 35.2.

Action: Clerk

36 To review the fixed asset register

36.1 The fixed asset register had been circulated prior to the meeting and was reviewed and noted.

36.2 The Clerk notified the Committee that the Borough Council was interested in obtaining a unused bus shelter from Church Road to replace a damaged one on Riverside. This bus shelter is used by people going up and down Church Road to rest, or shelter from the rain. As such it would not be suitable for handing over to the Borough. However, a similarly unused shelter from Stoke Park Road may be suitable. The Clerk also indicated that the Parish Council had bus shelters also in need of repair. The Clerk was asked to ascertain the cost of repairing Parish bus shelters, and the cost of relocating the one on Stoke Park Road, with a view to potentially reusing that shelter as a Parish. Only if it is cheaper to repair Parish bus shelters would the Committee consider transferring the Stoke Park Road shelter to the Borough Council.

Action: Clerk

37 To agree priority locations for either new or replacement bins

37.1 Comments had been invited from Green Smile as they work all round the Parish. Mr Postle indicated that Eastleigh Borough Council had put a new bin in Glebe Meadow near Portal Road, but had not removed the old, damaged bin. In the Blackberry Drive car park the bin is undersized and a bigger bin would be better. Also on Blackberry Drive one of the bins in the play area has a broken lock. On the Otter Close open space a bin by the shelter has no lid and needs replacing. A Borough Council bin by the Mitre Copse bus stop only has a lid but is still being used as a place to leave dog waste. In Glebe Meadow the bin in the play area is not secured to the ground and in Sayers Road there is a concrete plinth left over from the previous bin there that needs removing. Finally on Old St Mary’s there is an open bin that needs replacing.

37.2 The Committee enquired whether Green Smile could reseat the bin in the Glebe Meadow play area and this was agreed.

37.3 Proposed Cllr R Dean, Seconded Cllr D McKeone, **RESOLVED** that the Clerk replace, repair or report the bins described in Minute 37.1

Action: Clerk

38 To receive the Clerk's report, including all areas delegated to the Committee

38.1 The Assets report and the Clerk's report are included as an appendix to these minutes.

38.2 The Assets Officer was able to provide the Committee with information regarding which way a play area gate should open following her training course earlier in the day. She informed the Committee that there is no law stipulating which direction a gate must open – instead a risk assessment should be undertaken for each play area taking into account speed of nearby traffic amongst other things. Accordingly, the Committee agreed they would prefer the Stoke Common play area gate open into the play area, not out as it currently does.

Action: Clerk

38.3 The Committee also requested the Clerk determine whether the play area warning sign could be moved as it was felt with Rose Close now being next to the play area the sign is incorrectly positioned.

Action: Clerk

39 Date, time, place and agenda items for next meeting

39.1 The next meeting of the Assets Committee will take place at 7:30pm on Tuesday 24th January 2023 at the Bishopstoke Methodist Church. Items for the agenda should be with the Clerk, including any supporting papers, by January 17th.

There being no further business, the Chair closed the meeting at 8:25pm

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____

Assets – 24th January 2022

Item 04 – Asset Transfer Update

Blackberry Drive

Current situation – all areas contained within the red lines were to have been transferred to the Parish Council in 2012.

Initial holdups were apparently due to an issue with the southern boundary which has now been resolved.

Currently stalled whilst Eastleigh Borough Council is engaged in discussion with the previous landowner. A letter of comfort giving BPC reassurance of insurance cover is in place.



Response from EBC to BPC – “We agree that the letter of comfort is not an acceptable long-term solution, however this remains in place.”

Current issue – whilst the Borough has now agreed that the letter of comfort is not an acceptable long term solution, it has already been in place for more than two years and no alternative suggestion is being offered.

Financial impact – currently the Parish Council precepts for funds to keep grass mown, hedges trimmed and trees maintained, as well as any necessary work on play areas, benches, bins etc. There is no additional impact from the transfer finally being completed, or from the status quo continuing. Were BPC to decide it no longer wished to proceed with the transfer of the land then we would be expected to reduce our precept by any planned spending on the area and EBC would increase their council tax funding by an equivalent amount within Bishopstoke. There should be a net zero impact on Bishopstoke residents.

Options – to continue to wait for the Borough to complete negotiations with the previous landowner or to cease the Parish Council’s interest in completing the takeover.

Sewall Drive

Current situation – all necessary paperwork appears to have been passed from the developer to the Borough Council. We are now waiting for any potential decision on the twelve month maintenance period.

The Borough Council has offered to ask the developer for a “Right to Access” for both allotment land and cemetery land to enable them to put standpipes in both locations and upgrade the allotment building for temporary office use.

The red line drawing here is my best current understanding of what land would come to the Parish Council.



Response from EBC to BPC – The Borough indicated that the open space and allotment areas were not acceptable on first inspection and they have listed some remedial works that they required of the developer.

Current issue – There is no confirmation that all the remedial works have been completed satisfactorily. Nor is there any mention of the Right to Access that was the way forward agreed at a site meeting between EBC and BPC. Additionally the allotment building at Sewall Drive cannot be used as an office until it has been converted for that purpose and the Parish also has a right to access.

Once the site does come to the Parish it is likely that the allotments will need extensive soil improvement and stone removal which will likely lead to offering allotment plots free for at least the first year if not two.

Financial impact – not having office space will cost the Council money for storage, although this will be offset by not paying for broadband and electricity. Once the sites are taken over the Council will receive commuted sums associated with the areas and will then be expected to increase the precept to cover future costs.

Options – Once the site is ready to be transferred to the Parish Council there will need to be a decision taken over whether to accept it or not. However, if the Council wishes to continue providing burial services and service the waiting list for allotments, it will need to accept these sites.

Bow Lake Gardens

Current situation – The Borough Council has accepted all of the land from the developer but have not yet completed the legal transfer (according to the response from EBC). None of the assets to be transferred to BPC have been offered to the Parish Council as yet. EBC have been presented with a list of items that BPC believe need to be addressed to bring the allotments in particular up to standard and are considering that list.

Response from EBC to BPC – EBC believe that the allotment site is in compliance with the landscape plans. EBC will install standpipes prior to the Parish Council taking over the land. EBC claim that there were delays caused by the “Parish Council raising questions about potential contamination of the land” (which is something I will deal with separately).

Current issue – The Parish Council’s consultant has listed a great many areas where there are deficiencies in what is proposed for transfer. The Borough Council does not apparently see any problem beyond the installation of stand pipes. Currently we are advised that the allotment land is not suitable and there would be a great deal of expense in putting the situation right.

The orchard is an unknown quantity. EBC have accepted there is a need to replant some trees but the Parish has no one with any orchard expertise on hand and would need to take advice on how to proceed.

The woodland may cause extra expense in terms of tree maintenance, although it is mainly trees on the edge that will require the most attention. There is a potential issue with a balancing pond and excess water flooding across farmland.

Financial impact – if EBC are not prepared or able to require the developer to rectify the areas of concern then it would fall to the Parish Council. There is no money attached to the allotments from the developer so this would have to be at the Parish Council’s expense and could easily pass ten thousand pounds of cost.

The orchard and woodland would both be difficult to assess from a precepting point of view and given the difficulty in accessing either of them their benefit to the community of Bishopstoke is questionable.

Options – As yet the Parish Council has still not been offered any part of the land and until this happens there is not much that the Parish can do. Once the transfer is offered each separate zone should be considered individually to assess whether the Parish can and should take it over. The funding of allotment remedial work should be considered urgently.

Assets – 24th January 2022

Item 05 – Natural Burial

The Committee is being asked to consider recommending joining the Association of Natural Burial Grounds as part of the Council's commitment to having an area set aside within Stoke Park Cemetery for natural burial.

A code of conduct and frequently asked questions from the association are included in the document pack for information.

Whilst there are many practices and procedures from the association that the Council may wish to adopt at the present time we are unable to recommend joining the association. This is because they require members to allow families to arrange funerals without a funeral director, which is currently not permitted under Bishopstoke Parish Council rules. Additionally, members appear to have to limit all natural burials to single depth. Whilst this is something that could be done it would obviously reduce the capacity of the Cemetery and so care should be taken when considering the area set aside for natural burials if the Council made this commitment.



ANBG Code of Conduct 2013

For members of **The Association of Natural Burial Grounds**

Foreword

'We, the Trustees of the Natural Death Centre Charity, are delighted to introduce this revised Code of Conduct for members of the Association of Natural Burial Grounds, the professional body supporting the natural burial movement.

Through membership of the Association and the resulting adherence to the Code, Associates will ensure that the public can have full confidence in the integrity of the provider and the quality of services offered by them.

The ANBG Code of Conduct 2013

In addition to complying with all relevant legislation, and specifically that concerned with planning, record keeping, and the financial probity of directors and trustees, Association members undertake to adhere to the following Code of Conduct:

1. **Procedures** - Association members will follow the guidance and recommended procedures contained in the Ministry of Justice publication: Natural Burial Grounds - Guidance for Operators 2009.

In particular, each burial ground will have clear published information on the following subjects and policies in order for the public to make a proper and informed decision before proceeding:

- a) Description of the site (topography)
- b) Location (including directions and details of any public transport links)
- c) Site Owner (including whether the site is freehold or leasehold, and length of lease if appropriate)
- d) Site Operator (including contact details)
- e) Type of plots available (including whether or not plots may be purchased in advance)
- f) Burial Rights (including time limits)
- g) Gravedigging (including methods used and options for families)
- h) Embalming (including details of exceptional circumstances under which embalmed bodies may be accepted)
- i) Memorials (including types and options available)

j) On site facilities (including car parking, shelter, rooms, chapels, toilets, mortuary facilities, what is and is not provided)

k) Funeral services (including options available for types of service)

l) Coffins / shrouds permitted (including types of materials allowed in their construction)

m) Details of the future of the site, its objectives, maintenance and management.

2. Environment

Association members will take all reasonable steps to conserve existing local wildlife, promote biodiversity and manage their projects according to sound sustainable and ecological principles. Members will also take all reasonable steps to identify and preserve archaeological remains.

3. Choice

Association members will not require that a funeral director be used. (Guidance to the public on organising funerals without using a funeral director is available from the Natural Death Centre).

4. Prices

Association members will provide fully itemised price

lists for potential clients on request, and will also provide these prices on the telephone or by e-mail on request.

5. Coffins and shrouds -

Association members will not require that a coffin or casket be used - bodies will be accepted or burial wrapped in a shroud or an alternative biodegradable container or wrapping. Where a coffin is chosen, members will encourage the use of environmentally friendly coffins and natural materials.

6. Toxic chemicals

Association members will only accept embalmed bodies for burial in exceptional circumstances such as repatriation.

7. **Feedback** - Association members will provide each client with the ANBG feedback form for return direct to the NDC and ensure they are advised that any further comments can be made directly to the Association of Natural Burial Grounds either online, by phone or by post.

8. Complaints handling

Association members will operate a Complaints Handling procedure of a kind acceptable to the Association. They will advise clients of their right to complain, and the process for doing so.

9. Training

Association members will ensure that all staff are properly trained and competent to do their work.

10. Solvency

Association members will ensure that their finances are managed appropriately at all times.

11. Advertising

Association members will promote their amenities and services in a truthful and responsible manner.

12. Contingency Arrangements

Association members will have in place appropriate arrangements to cover the event of the operator's death or incapacity or other extended absences.

13. Information

Association members will submit such information about their activities and in such form as the NDC Board of Trustees shall reasonably require.

14. Co-operation

Association members will co-operate with the Association, which reserves the right to check on member's compliance to the code at any time.

15. Integrity

Association members will act with integrity at all times and avoid conflicts of interest and any actions or situations inconsistent with professional operations.

16. Competence

Association members will carry out their work with due skill, care and diligence and with proper regard to the standards expected of them.

All Association members will make a copy of this Code of Practice available to their clients, and will have copies available for others on request.

This Code is not an exhaustive statement of the conduct expected of operators, but sets the minimum standards that they must observe.

Failure to meet these standards should be brought to the attention of the Association.

Not every shortcoming, nor failure to comply with this Code, will necessarily give rise to disciplinary proceedings, however, a failure to follow any guidance associated with the Code is a factor that will be considered should it be necessary to examine the conduct of a member.

The Association of Natural Burial Grounds

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About Natural Burial

There are now hundreds of beautiful natural burial sites all around the UK. Many of them are members of the Association of Natural Burial Grounds, the organisation established by The Natural Death Centre in 1994.

The aims and objects of the ANBG have remained unchanged. It seeks to assist people in the process of establishing natural and woodland burial grounds, to provide guidance to operators and to represent its members as a whole and not least, the Association has a Code of Conduct for members, thus providing the public with assurance of best practice.

In addition to complying with all relevant legislation, and specifically that concerned with planning, record keeping and the financial probity of directors and trustees, each Association member undertakes to adhere to the ANBG Code of Conduct.

Copies are available from each member site or from The Natural Death Centre.



Higher Ground Meadow, Dorchester, Dorset.

Why would I choose a natural burial?

People choose this style of burial because they want to leave a positive, living legacy for future generations. Many people nowadays are conscious of our impact on the environment and wish to be as careful in death as they have been during their lives to be as environmentally friendly as possible.

Why should I choose a natural burial ground belonging to the ANBG?

We recommend choosing an ANBG member because, by agreeing to abide by the Code of Conduct, members are committed to ensuring the best possible service for families.



Westall Park Woodland Burial, Redditch, Worcestershire

For example, members have agreed to allow the use of simple, cardboard coffins and allow families to organise a funeral without a funeral director if they so wish. They also guarantee long-term security for the graves and have pledged to manage their sites sustainably and ecologically.

All of our members also offer families the opportunity to share their experience with others via the exclusive feedback system operated by The Natural Death Centre.

Does it matter what coffin I choose?

We do not want to bury coffins that are going to release toxins into the ground and that are produced in an inconsiderate or unsustainable way. We want them to degrade naturally. Association members will be able to advise you of suitable coffin types.

Why are embalmed bodies not usually accepted ?

Embalming (or the process of replacing many pints of

blood with usually highly toxic chemicals) is thought of as dangerous to human health and the environment. In most instances it is completely unnecessary for either the safe handling of the body or viewing by relatives. N.B. Embalming is sometimes misleadingly called 'hygienic treatment'.

Why are only single depth burials available?

The shallower a burial is, the less likely the body is to release methane. This is a powerful greenhouse gas that can be produced by deep, anaerobic burials. A shallow burial is the quickest way for a body to naturally degrade.

Why are natural burial grounds managed so differently?

Sustainable methods are used in maintaining natural burial grounds and the surroundings are kept as natural as possible to encourage biodiversity. Land used for natural burials continues to benefit the community, either through its eventual use as a wildlife reserve and green space or its continued agricultural or forestry productivity.



Great Bradley Cottage NBG, Tiverton, Devon

Will we be able to have a headstone?

Member sites provide alternative types of memorials to

traditional headstones; to protect the natural appearance of burial grounds, most member sites do not encourage memorialisation, nor leaving of items on the grave. This approach not only preserves the beauty of the landscape, but prevents complicated and costly maintenance issues, as well as avoiding hazards to wildlife and waste disposal problems.

How can I find a natural burial ground?

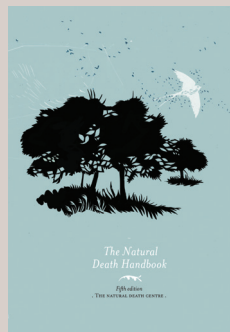
To find your nearest natural burial ground, look at the Natural Death Centre's Burial Ground Directory, either on the website or in the Natural Death Handbook, or call us on the Helpline. Members of the Association are clearly indicated in bold.

How can I find out more?

You can contact the Natural Death Centre for guidance, or get in touch with one of the members of the Association. You will find ANBG managers are keen to show you their sites and explain how they function. They will tell you all about the wildlife they support and all about the different styles of funerals and ceremonies that you can arrange there. They will be able to discuss and advise you on other subjects too, such as finding a good local funeral directors, coffin choices and funeral plans.

All of the issues surrounding natural burial are also contained within our iconic Handbook; now in its fifth edition.

The Natural Death Handbook also includes chapters covering subjects such as:- Caring for someone dying at home. Funerals and funeral director- how to organise a better funeral. DIY funerals. Preparing for dying. Aspects of keeping a body at home.



The Natural Death Handbook (fifth edition)

The latest edition of this essential and influential guide covering the practical, emotional and spiritual aspects of death and dying.

Completely revised and expanded into a three book box set, the **Natural Death Handbook** now includes a collection of essays on death by eminent writers and a directory of natural burial grounds in the UK and Ireland, progressive funeral directors and suppliers of green coffins and urns.

Together these three books make an indispensable guide for anyone in need of practical advice, reassurance and inspiration. *Fifth edition published June 1st 2012

Receive a complimentary copy: Join the new **Natural Death Society** and receive the Handbook free of charge or

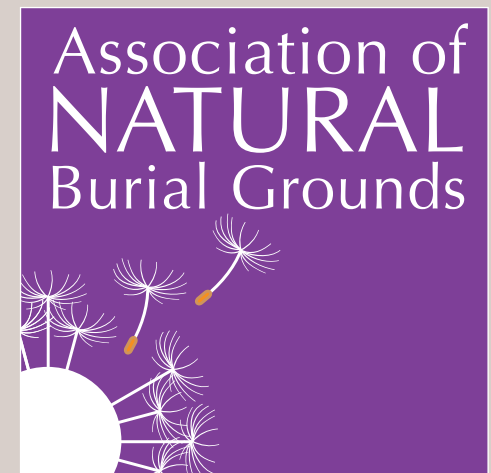
Buy online: www.naturaldeath.org.uk

Buy by post: Send a cheque for £24.00 made payable to The Natural Death Centre.



**Natural Death Centre
& Association of
Natural Burial Grounds**

In The Hill House, Watley Lane
Twyford, Winchester, SO21 1QX



the natural choice

Frequently Asked Questions about Natural Burial



Assets – 24th January 2022

Item 06 – Memorial Hall Update

We have now been told that the Borough is planning demolition of the Hall for “spring time” 2023. There is a need to do a final bat survey as the Hall is in the conservation area but once that is clear the work can go ahead. There will also be a BREEAM* pre-demolition audit to ensure that any potential BREEAM points are recorded in case they are needed later.

The estimated costs are between £35,000 and £60,000 for the demolition, £3,000 for the BREEAM audit with additional costs for other required surveys and the disconnection of the services.

The Borough then aims to reconvene to discuss setting up a new building project working group and confirm information relating to site constraints and boundaries.

Finally the Borough has indicated that no work beyond demolition will take place until an agreed pro rata funding by the Parish Council is in place along with confirmation of how that is to be funded.

Currently there is no accurate estimate of the cost of the new building, and it should be noted that the Borough’s commitment is to a replacement for the Memorial Hall, not to the wider Glebe Meadow project being undertaken by the Parish Council. It is assumed that the Parish Council’s contribution will be a specific percentage of all costs going forward but the actual figure is still to be determined.

*BREEAM (Building Research Establishment Environmental Assessment Method) – a method of scoring building projects to ensure they have as little environmental impact as possible and to encourage use of sustainable approaches.

Assets – 24th January 2022

Item 07 – Storage for office files and furniture

Currently the Parish Office is still being used to store files and furniture. However, with the leaking roof and the imminent demolition of the Memorial Hall and Office that needs to be urgently addressed.

Potential solutions that have fallen through include use of the YZone building and use of space with Eastleigh House. Potential solutions that will not be ready in time include use of the new allotment building at Sewall Drive.

Rented storage space therefore seems the most likely solution. Currently it is estimated that a storage unit 100 square feet in size would be sufficient, although if the Parish is happy to only store files and essential equipment that could be reduced.

Quotes for such units come in at around £60 per week, often with a discount for the first few weeks. The current cost of the Parish Office broadband and electric is approximately £30 per week. Assuming it will be a minimum of 6 months before any alternate solution is possible. I estimate there will be around £500-£700 worth of savings by not having the Office for the year which can be used to offset the cost. The cost of storage for 6 months will be around £1,500 if 100 square feet is needed so the Council will need to find another £1,000 of funds to cover those costs.

Recommendation – The Committee recommend the Council set aside funds for storage of essential files and furniture for a minimum of 6 months and ask officers to establish the best way to both reduce the cost and fund it.

Assets – 24th January 2022

Item 08 – Trees and Open Spaces

The work from the tree survey has now been assigned to Shawyers, who estimate that this will require 11.5 days of work. This includes all areas with the exception of the burial grounds which have been dealt with separately.

The two large trees close to St Mary's church are of some concern and requests for essential work on them have been sent to the Diocese.

We continue to carry out all recommended work from the tree surveys, which take place every 15 months to ensure the trees are inspected throughout the seasons.

Other items of interest are the tree and bee corridors being planned by the Borough Council, some of which will be in Bishopstoke. A map of locations that have been put forward for utility checks is included with the document pack for information.

Bishopstoke potential planting sites



Assets report 24th January 2023

Play Areas

Nothing new to report.

Burial Grounds

The fencing on the southern side of St Mary's church has been completed.

Allotments

Nothing new to report.

Fixed Assets

Nothing new to report.

Open Space & Trees

Nothing new to report.

Parish owned and managed buildings

Nothing new to report.

Assets Committee - Clerk's report 24th January 2023

Actions from previous meetings

ASSETS_2223_M03/27.4 Regarding the water supply at Underwood Road
None of the water companies were able to visit the site. Other options are being explored.

ASSETS_2223_M03/29.2 Regarding graffiti at Sayers Road
Graffiti removal is now part of the maintenance contract with Vitaplay. Urgent removal can still be requested from Eastleigh Borough Council but only by approaching Direct Services directly.

ASSETS_2223_M04/34.4 Regarding the cemetery gates
The contractor has been contacted and the Clerk is waiting for a reply.

ASSETS_2223_M04/35.3 Regarding the war memorial
The application for the Diocese is being prepared. Now we have a date for the demolition of the Memorial Hall we will need to contact a stone mason to remove the war memorial and store it until the plans are agreed.

ASSETS_2223_M04/36.2 Regarding bus shelters
Repair costs for the shelter at Sedgwick Road are being assessed by Jason Bruno.

ASSETS_2223_M04/37.3 Regarding parish bins
This has not yet been actioned.

ASSETS_2223_M04/38.2 Regarding the gate to Stoke Common play area
The direction the gate opens has now been reversed.

ASSETS_2223_M04/38.3 Regarding the warning sign for Stoke Common play area
This has not yet been actioned.

Recommendations from previous meetings

No recommendations remain unresolved by Full Council.