



# Bishopstoke Parish Council

To find out how to attend or have a statement read out  
Email: [clerk@bishopstokepc.org](mailto:clerk@bishopstokepc.org); Call: 07368 487464;  
Or visit [www.bishopstokepc.org](http://www.bishopstokepc.org)

**Members of the Human Resources Committee are summoned to attend a meeting on  
Tuesday 26<sup>th</sup> October 2021 at 7:30pm at Bishopstoke Methodist Church, Sedgwick Road.  
This meeting is open to the public.**

## AGENDA

### PUBLIC SESSION

1. Apologies for Absence
2. Declarations of Interest and Requests for Dispensations
  - *Bishopstoke Parish Council Code of Conduct, Section 9*
3. To recommend the adoption of the Human Resources Committee terms of reference
  - *Bishopstoke Parish Council Standing Orders, Para 15.7*
4. To agree the date of the Parish Assembly and begin planning
  - *Local Government Act 1972, Schedule 12, Part III, Para 14*
5. To discuss a Mission Statement and Objectives for the Council and make recommendations
  - *Human Resources Committee terms of reference, section 8.2.2*
6. To adopt the updated Training and Development Policy
  - *Human Resources Committee terms of reference, section 8.1.1*
7. To discuss current staffing levels and make recommendations
  - *Human Resources Committee terms of reference, section 8.2.1*
8. Date, time and place for next meeting
  - *February 22<sup>nd</sup> 2022, 7:30pm location to be confirmed (Local Government Act 1972, Sch. 12, Part II, Para 8)*
9. Motion for Confidential Business
  - *Public Bodies (Admission to Meetings) Act 1960; Local Government Act 1972, ss100 & 102*
10. Staff appraisal and salary recommendations
  - *Human Resources Committee terms of reference, section 8.2.1*

**D L Wheal**  
**Clerk to Bishopstoke Parish Council**  
**20<sup>th</sup> October 2021**