

## **Minutes of a Meeting of the Buildings Committee held online at 7.00pm on 12 January 2021**

**Present:** Cllrs Winstanley (Chair), Dean, Greenwood, Harris and Toher

**In Attendance:** Mr D Wheal (Clerk to Bishopstoke Parish Council)

**Public Session** 0 members of the public were present

**BUILD\_2021\_M05/**

### **Public Session**

#### **41 Apologies for Absence**

41.1 All Councillors were present.

#### **42 To adopt the minutes of the Buildings Committee meeting held on 5 January 2021**

42.1 The minutes of the above meeting had been circulated prior to the meeting.

42.2 Proposed Cllr Winstanley, Seconded Cllr Harris, **RESOLVED** unanimously to adopt the minutes of the Buildings Committee meeting held on 5 January 2021.

#### **43 To consider matters arising from the above minutes not covered elsewhere on the agenda**

43.1 There were no matters arising.

#### **44 Declarations of Interest and Requests for Dispensation**

44.1 There were no declarations or requests.

#### **45 To discuss and recommend amendments to the Terms of Reference in light of potential additional responsibilities**

45.1 The Clerk recapped the discussion on this topic from the previous meeting. All the new clauses in section 6 of the Terms of Reference had been approved for recommendation to Full Council. The previous meeting had been suspended at that point after Cllr Dean's connection had dropped leaving the meeting inquorate.

45.2 After discussion the Chair proposed separating the proposed clauses in section 8 into three pairs – a pair that refer to play areas, another to allotments and the final pair referring to CCTV.

45.3 Proposed Cllr Toher, Seconded Cllr Harris, **RECOMMENDED** that clauses 8.1.9 and 8.1.10 be adopted.

45.4 Proposed Cllr Harris, Seconded Cllr Toher, **RECOMMENDED** that clauses 8.1.11 and 8.1.12 be adopted.

45.5 Proposed Cllr Toher, Seconded Cllr Harris, **RECOMMENDED** that clauses 8.1.13 and 8.1.14 be adopted.

45.6 Cllr Winstanley reminded the Committee that at the December meeting there had been a suggestion that the Committee name been changed to “Assets” to reflect the changing responsibilities it wished to take on. Additionally, there was a suggestion that the maximum membership be increased to 7.

45.7 Proposed Cllr Toher, Seconded Cllr Greenwood, **RECOMMENDED** that, subject to the changes in responsibility being approved by Full Council, the name of the Committee be changed to the Assets Committee and the maximum membership be increased to 7.

**46 To receive the Clerk’s report**

46.1 The Clerk’s report had been circulated prior to the meeting and was noted. It is included in the minutes as Appendix A.

**47 To agree the date and time for the next meeting – Tuesday 2nd February 2021 at 7:00pm**

47.1 The next Buildings Committee meeting will take place on Tuesday 2<sup>nd</sup> February 2021 at 7:00pm online. Agenda items to the Clerk by Monday 25<sup>th</sup> January 2021 please.

*There being no further business, the Chair closed the meeting at 7:30pm*

Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## **Buildings Clerk's Report 12 January 2021**

### **Actions from previous meetings**

BUILD\_2021\_M03/29.5 Regarding additional responsibilities for the Committee  
The Committee's recommendation as to the additional responsibilities it wishes to assume were included for discussion at the December Finance & General Purposes Committee meeting. F&GP agreed to recommend the Buildings Committee take on both play areas and allotments, but not CCTV as there were concerns that the purchasing of CCTV equipment, and decisions on where to place it, should be taken at Full Council meetings.

There were no further actions for the Clerk from the previous meeting.

### **Other Matters**

Lockdown – Tier 4 additional restrictions

With Eastleigh and most of the rest of Hampshire being placed in Tier 4 as of Boxing Day this has obviously meant that the Memorial Hall remains closed. As we hopefully progress back down through the Tiers this decision will be reviewed regularly.

Christmas Tree Trail

The Christmas Tree Trail organised by Bishopstoke churches was popular throughout the run up to Christmas. The tree placed at the Memorial Hall had to be relocated to the left side of the main doors in order for it to be stable, but as the Hall was not open throughout this period it caused no problems in being there.