

# BISHOPSTOKE PARISH COUNCIL

## Minutes of the Meeting of Bishopstoke Parish Council commenced at 7.30pm on Tuesday 26 March 2013 at the Methodist Church Hall, Sedgwick Road, Bishopstoke

**Present:** Councillor A Winstanley (Chairman)  
Councillor P Brown  
Councillor G Harris  
Councillor M Lyon  
Councillor C McKeone  
Councillor T Mignot  
Councillor V Snook

**In Attendance:** Mr P J Storey (Clerk to Bishopstoke Parish Council)

### Public Session

No members of the public were present.

### 188. Apologies for absence

188.1 Cllrs Cossey, Hansell, Harper, Roling, Thornton, Thomas and Toher.

### 189. Councillors' Questions and Announcements

189.1 Cllr McKeone had queried the undue delay in resolving the Riverside flooding problems and stated that the engineers were having problems in collecting camera information on possible causes of the blockage.

### 190. Adoption of the Minutes of the Parish Council Meeting held on 26 February 2013

190.1 Proposed Cllr Winstanley, Seconded Cllr Snook, **RESOLVED** with Cllr Mignot abstaining (absent) that the minutes of the meeting held on 26 February 2013 be accepted as a true record.

### 191. Matters Arising

191.1 There were no matters arising not dealt with elsewhere in these minutes.

### 192. Declarations of Interest and Dispensation

192.1 None declared or sought.

### 193. Correspondence

193.1 The Clerk drew councillors' attention to correspondence received but no further action was thought necessary.

### 194. Report on Planning Committee Meeting of 12 March 2013 - to note Resolutions and to consider any Recommendations

194.1 Minutes of the Planning Committee meeting held on 12 March 2013 had been circulated with the agenda papers.

194.2 Proposed Cllr Brown, Seconded Cllr Harris, **RESOLVED** unanimously that the minutes of the meetings held on 12 March 2013 be received and accepted.

### 195. Report on Finance and General Purposes Committee Meeting of 12 March 2013 – to note Resolutions and to determine any Recommendations

195.1 Minutes of the meeting held on 12 March 2013 had been circulated with the agenda papers.

195.2 Proposed Cllr Winstanley, Seconded Cllr Snook, **RESOLVED** unanimously that the resolutions of the meetings held on 12 March 2013 be received and accepted.

195.3 There were no recommendations to resolve.

**196. To receive the RFO's report and approve payments of accounts**

- 196.1 The RFO reported that the internal auditor would be with him to prepare the end of year records on 22 April and that he would be paying those invoices falling due within the current financial year at the end of the month.
- 196.2 A payments schedule for February 2013 had been circulated with the agenda papers.
- 196.3 Proposed Cllr Winstanley, Seconded Cllr Snook, **RESOLVED** unanimously that payments be authorised as per the schedule.

**197. To receive reports from Councillors on external meetings attended**

- 197.1 Cllr Brown had attended the recent Carnival Group meeting and Stoke Park Junior School governors' meeting at which the need for more governors had been publicised.

**198. Clerk's Monthly Report**

- 198.1 Eight moles had been caught in the Cemetery and he and the Assistant Clerk would undertake a Spring litter sweep of the Cemetery grounds later in the week.
- 198.2 A request to hire Glebe Meadow had been received from a commercial organisation for 13 July 2013 when the Meadow would be owned by the Parish Council. The Clerk had modified the hire agreement currently used by the Borough Council and was seeking advice on appropriate hire charges. It was agreed as a principle that the Meadow should continue to be made available for community events and appropriate charges raised. The future co-ordination and compliance with our regulations would become an additional responsibility of the Clerk.
- 198.3 The planning application for the new parish office would now go to the LAC for decision. Unfortunately, the next meeting was not until June and the Memorial Hall committee, our legal advisors and the supplier, had been informed of the delay.
- 198.4 A design brief for the Templecombe Road and Church Road play areas had been produced by the EBC design team and an outline timetable of events drafted. This would be tabled at the next F&GP Committee meeting. All noted that the completion date, all things being equal, would likely be the end of September.
- 198.5 Complementary comments had been received on the article about Shears Mill published in the Parish Local Directory magazine.

**199. March 2013 press release**

- 199.1 It was agreed that mention should again be made of the need for community speedwatch volunteers.

**200. Date, Time and Place of Next Meeting**

- 200.1 The next meeting of the Parish Council will be the Annual General Meeting on Tuesday 14 May 2013 at 7.30pm in the Methodist Church Hall, Sedgwick Road, Bishopstoke.

*There being no further business, the Chairman closed the Meeting at 8.00pm.*